

PALEY MANAGEMENT CORP. REASONABLE ACCOMMODATION POLICY

Paley Management Corp. is committed to granting reasonable accommodations to its rules, policies, practices, or services when such accommodations may be necessary to afford people with disabilities an equal opportunity to use and enjoy their dwellings, as required by federal, state, and local law. A reasonable accommodation or modification may include a change or exception to a rule or policy that is needed because of a person's disability, or it may be a physical change to a unit or common area. It is Paley Management Corp.'s general policy to provide reasonable accommodations to individuals with disabilities whenever an individual has a disability and there is a disability-related need for the requested accommodation. A disability-related need for a requested accommodation exists when there is an identifiable relationship, or nexus, between the requested accommodation and the individual's disability. Paley Management Corp. may deny the requested accommodation if providing it would impose an undue financial and administrative burden on Paley Management Corp. or fundamentally alter the nature of Paley Management Corp.'s operations. If granting a reasonable accommodation would impose an undue financial and administrative burden or would fundamentally alter the nature of Paley Management Corp.'s operations, Paley Management Corp. will consult with you and provide any accommodation that would not impose such a burden or result in a fundamental alteration.

Paley Management Corp. accepts reasonable accommodation requests from persons with disabilities and those acting on their behalf. Reasonable Accommodation Request forms are available in the Office (221 E 83 Street, NY 1002), and may be returned to that office when complete. If you wish to make the request orally, please contact the office (212)288-0050. Paley Management will keep a record of all requests.

We will make a reasonable prompt decision on your request. If the request is of a time-sensitive nature, please let us know and we will expedite the decision-making process. In the event we need additional information to make a determination, we will promptly advise you of the information needed. It is Paley Management Corp.'s policy to seek only the information needed to determine if a reasonable accommodation should be granted under federal, state, or local law. The information we may seek is set forth in the forms attached to this policy. We will not ask about the nature or extent of your disability. If we grant the request, you will receive a letter so indicating.

If we deny the request, we will provide you with a letter stating the reasons for our denial. If we believe that the requested accommodation poses an undue financial and administrative burden or a fundamental alteration to the nature of Paley Management Corp.'s operations, we will schedule a meeting at a mutually convenient time to discuss possible alternative accommodations. If agreement on an alternative accommodation is not reached, we will send you a letter providing Paley Management Corp.'s decision on your requested accommodation and a detailed explanation of Paley Management Corp.'s reasons for a denial or decision to grant an alternative accommodation.