



**PALEY MANAGEMENT CORP.**  
**LICENSED REAL ESTATE BROKER**

**Apartment application requirements**

1. Fully completed application for each occupant of the apartment  
( applicant should make 40 times the rent.)
2. Proof of identity (copy of driver's license, passport, etc.)
3. A completed current credit check & housing check  
(if we run the report, each credit/housing check is \$100.00, payable in cash only.)
4. Copy of current pay stub
5. Employment verification and/or offering employment letter – (if employed less than 2 years at same company: submit letter from the human resources dept. or immediate supervisor.)
6. Copies of current bank statements
7. Federal tax return.
8. Previous/Present Landlord Reference Letter
9. If a guarantor is needed, (We accept (United States only) making 80 times rent)  
Please submit same information the applicant has provided.

Thank you for applying for an apartment. If you have any questions, please do not hesitate to contact Paley Management Corp. Office at the telephone number listed below or

And to submit application to email: [paleymgmt@yahoo.com](mailto:paleymgmt@yahoo.com) .