



PALEY MANAGEMENT CORP.
LICENSED REAL ESTATE BROKER

Apartment application requirements

1. Fully completed application for each occupant of the apartment
-applicant(s) should make 40 times the rent.
2. Proof of identity (copy of driver's license, passport, etc.)
3. A completed, current credit check & housing check
-If we run the report, each credit/housing check is \$20.00, per applicant. You will receive an e-mail from Tenant Report once we receive the OK to run the report
4. Copy of current pay stub
5. Employment verification and/or offering employment letter –
-(if employed less than 2 years at same company: submit letter from the human resources dept. or immediate supervisor.)
-(if you are a student we will need your course schedule and acceptance letter)
6. Copies of current bank statements (last two months if possible)
7. Federal tax return.
8. Previous/Present Landlord Reference Letter
9. If a guarantor is needed, please have them submit the same information the applicant has provided.
-we accept personal guarantors ONLY (no third party IE Rhino/Insurent), within the United States and make 80x the monthly rent

Thank you for applying for an apartment with us! If you have any questions, please do not hesitate to contact us in the office at the telephone number listed below or send an e-mail to paleymgmt@yahoo.com OR paleymgmt1@gmail.com

Submit application and documents by email to paleymgmt@yahoo.com .